

13th Poverty and Environment Partnership Meeting

9-11 June 2008

Asian Development Bank, Manila

MEETING ADVISORY

Date and Venue

The Meeting will be held on 9-11 June 2008 at the Asian Development Bank (ADB) Headquarters, Manila, Philippines. The ADB Headquarters is located at 6 ADB Avenue, Mandaluyong City, Metro Manila. A vicinity map of the ADB is attached.

Accommodation and Local Transportation

ADB has availed of preferred rates for PEP13 Meeting participants from a number of hotels within the vicinity of ADB. Meeting Participants are advised to contact the hotel representatives listed below directly and quote "PEP Meeting" when booking to avail of ADB rates. Rates and availability of rooms are not guaranteed by the organizers nor the hotels.

Important note: ADB rates do not apply to online bookings.

Major hotels within ADB's vicinity are listed below. After registering for the conference, those who require hotel accommodations are advised to communicate directly with the hotel contact persons to reserve rooms. Preferred rates (ranging from about US\$100 to US\$150 net per night based on exchange rate of PhP41.87=US\$1.00 as of 22 April 2008) have been arranged with these hotels, subject to room availability. These rates are not applicable to online booking. Please reserve early.

| Hotel | Contact Person |
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| <p>Crowne Plaza Galleria Manila One Asian Development Bank Avenue Ortigas Center, Pasig City 1655 Manila, Philippines Website: www.ihg.com</p> | <p>Ms. Sheila Castro Sales Manager Email: sheila.castro@ihg.com Tel: (63-2) 633 7222 Fax: (63-2) 633 2821</p> |
| <p>Discovery Suites* 25 ADB Avenue, Ortigas Center Pasig City 1600, Philippines Website: www.discoverysuites.com</p> | <p>Ms. Hazel Ingrid Gozon Novelles Sales Manager Email: HNovelles@discovery.com.ph Tel: (63-2) 683 8222 or 683 8310 Fax: (63-2) 683 8333</p> |
| <p>Edsa Shangri-La 1 Garden Way, Ortigas Center Mandaluyong City 1650 Manila, Philippines Website: www.shangri-la.com</p> | <p>Ms. Doris Tiu Senior Sales Manager Email: doris.tiu@shangri-la.com Tel: (63-2) 636 9050 Fax: (63-2) 631 1063</p> |
| <p>Holiday Inn Galleria Manila One Asian Development Bank Avenue Ortigas Center, Pasig City 1655 Manila, Philippines Website: www.ihg.com</p> | <p>Ms. Sheila Castro Sales Manager Email: sheila.castro@ihg.com Tel: (63-2) 633 7222 Fax: (63-2) 633 2821</p> |
| <p>The Linden Suites* 37 San Miguel Avenue, Ortigas Center Pasig City 1600, Philippines Website: www.lindensuites.com</p> | <p>Ms. Kathleen A. Ramos Sales Manager Email: karamos@lindensuites.com Tel: (63-2) 638 7878 extension 8304 Fax: (63-2) 631 6547 / 638 7877</p> |
| <p>The Richmond Hotel 21 San Miguel Avenue Ortigas Center, Pasig City Manila, Philippines Website: www.richmondehotel.com</p> | <p>Ms. Cindy Sue S. Barrientos Sales Account Manager Email: cbarrientos@richmondehotel.com.ph Tel: (63-2) 689 8432 Fax: (63-2) 638 4650</p> |

All hotels are within a five- to 10-minute walk to and from the ADB. Participants are encouraged to walk to and from the venue as part of our reduced greenhouse gas emissions and air pollution campaign. Shuttles are available for those in need or in case of inclement weather.

Travel/Entry Arrangements

Participants are expected to make their own flight arrangements, unless travel is sponsored.

Most foreign nationals (from other than ASEAN member countries, which are VISA free) who travel to the Philippines for business and tourism purposes will receive an on arrival VISA for a stay not exceeding 21 days, provided they hold valid tickets for their return journey to their port of origin or next port of destination, and their passports are valid for a period of at least six months beyond the planned period of stay. Visas and special permits may be obtained from the appropriate Philippine embassies or consulates in the participants' respective countries of origin. A directory of Philippine embassies and consulates may be accessed at www.dfa.gov.ph.

For more information on obtaining a Philippine visa, please visit <http://www.dfa.gov.ph/consular/visa.htm> or <http://www.gov.ph/aboutphil/vinfo.asp> for more information and procedures. Please note that it may take up to 10 working days to process a visa to the Philippines for nationals not exempted or allowed the on-arrival VISA.

Airport Arrival and Departure Information

Participants arriving on Philippine Airlines flights will deplane at the Ninoy Aquino International Airport Centennial Terminal or Terminal 2. A Public Affairs Assistance Counter is available at the Arrival Lobby for transportation advisory assistance.

Participants arriving on other airlines will deplane at the Ninoy Aquino International Airport Terminal 1. An International Organization Reception Desk (commonly called "ADB Counter") is located at the Arrival lobby for transportation advisory assistance.

If you have not arranged for airport transfer services with your hotel, you may avail of accredited fixed rate or metered taxis. Accredited transfer services on a pre-paid coupon basis currently charge a rate of PhP610 (about US\$14.50) if drop-off or pick up point is within Ortigas Center, where ADB and above-listed hotels are located. Accredited NAIA metered taxis (different from regular taxis) generally fetch lower rates than pre-paid transfer services.

Participants are requested to inform the Conference Secretariat of their flight arrival/departure details.

The conference venue and hotels listed above are located at the Ortigas Center business district, which is approximately 13 kilometers from the international airport.

Please note that a departure tax of PhP 750 (about US\$18) has to be paid at the Ninoy Aquino International Airport.

Identification Document and Meeting IDs

Participants are required to present a photo ID to gain first entry into the ADB premises. Meeting badges will be issued to participants for the whole duration of the meeting at the registration desks.

Parking

ADB does not provide on-site parking for Meeting participants. Participants may avail of commercial parking spaces at two locations:

- Prestige Parking – open carpark along ADB Avenue across ADB Man Gate
- A-Port Corp – open carpark between Podium and ADB

Asia Pacific Clean Energy Forum

ADB also will host at its Manila headquarters the **Asia-Pacific Clean Energy Forum (ACEF) 2008: Investing in Solutions that Address Climate Change and Energy Security**, from 2-6 June 2008. We encourage all PEP participants to attend this meeting.

For event details, visit <http://www.adb.org/Documents/events/2008/ACEF/default.asp>

Meeting Rooms for June 11, 2008

For requests for meeting rooms and arrangements, please contact Precious Leaña

Philippine Holiday Advisory

Please be advised that 12 June is Philippine Independence Day and is a National Holiday. The ADB and government offices will be closed.

For inquiries on meeting participation and agenda, please contact:

Joy Galvez

Conference Specialist

Email: j.galvz@koelnmesse.com.sg

Tel. No +65 6500 6727

Fax No +65 6296 2771

For general inquiries and logistics, please contact:

Precious Leño

Conference Coordinator

Email: pleano@adb.org

Tel. No +63 2 632 4444 extension 70580

Fax No +63 2 636 2381